

**MARICOPA COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MINUTE BOOK**

**FORMAL SESSION**

**April 18, 2007**

The Board of Directors of Maricopa County Library District, Phoenix, Arizona, convened in Formal Session at 10:03 a.m., April 18, 2007, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Fulton Brock, Chairman, District 1; Andrew Kunasek, Vice Chairman, District 3; Don Stapley, District 2, Max W. Wilson, District 4. Absent: Mary Rose Wilcox, District 5. Also present: Fran McCarroll, Clerk of the Board; Shirley Million, Minutes Coordinator; David Smith, County Manager; and Victoria Mangiapane, Deputy County Attorney. Votes of the Members will be recorded as follows: aye-no-absent-abstain.

**PERSONNEL AGENDA**

Motion was made by Director Stapley, seconded by Director Kunasek, and unanimously carried (4-0-1) to approve the Library District Personnel Agenda (Exhibit D). Exhibit D will be found at the end of this set of minutes.

**DONATIONS**

Motion was made by Director Stapley, seconded by Director Kunasek, and unanimously carried (4-0-1) to approve the following donations:

- a. Donation reports received for March 2007 as on file in the Clerk of the Board's office and retained in accordance with ASLAPR approved retention schedule. (ADM2800-006)
- b. Donation from IKEA of 900 BLUND stuffed animals valued at \$1,791.00 to the District's 2007 Summer Reading Program; adult and juvenile books and CDs valued at \$3,698.38 from the Friends of the Southeast Regional Library to the SERL; and \$6,954.00 in cash to the Summer Reading Program to purchase material for the Northwest Regional Library and the Hollyhock Branch Library (\$6,766.00 to NWRL and \$188.00 to Hollyhock) from the Friends of the Surprise Library. Also approve amending the budget for the Library District (650), Library District Fund (244) increasing revenues and expenditures in the amount of \$6,954.00. (C6507027000) (ADM2800-006)

**IGA FOR OPERATION OF LIBRARY IN THE TOWN OF GILA BEND**

Motion was made by Director Stapley, seconded by Director Kunasek, and unanimously carried (4-0-1) to approve an Intergovernmental Agreement between the Maricopa County Library District and the Town of Gila Bend for operation of a library in the Town of Gila Bend. The Town shall lease a 2,012 sq. ft. building, located at 202 N. Euclid, to the District for the sum of \$1.00 per year. The term shall be commence on July 1, 2007 and terminate on June 30, 2012. The Town grants to the District the option of renewing the agreement for two additional five-year terms. (C6507025200)

**GRANT FOR THE FEBRUARY 2007 FAMILY FESTIVAL**

Motion was made by Director Stapley, seconded by Director Kunasek, and unanimously carried (4-0-1) to approve and accept a grant from Target Corporation in the amount of \$25,000 for the Library District's February 2007 Family Festival. Also, increase revenues and expenditures in the Library District (650), Library District Grant Fund (242) in the amount of \$25,000. The district's indirect cost recovery rate is 8.66%. Indirect costs are not recoverable. (C6507028300)

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**SALE OF BRANCH LIBRARY AND LEASE-BACK AGREEMENT OF PORTION OF LIBRARY SPACE**

Motion was made by Director Stapley, seconded by Director Kunasek, and unanimously carried (4-0-1) to approve the sale of the George L. Campbell Branch Library (land, improvements and specific personal property) to the Maricopa County Community College District; approve the lease-back of a portion of the library space for a modified branch library; and authorize the Chairman to execute all documents approved by the County Attorney's Office necessary to finalize the sale's transaction and the lease-back agreement. The Maricopa County Community College District will pay \$4,000,000 to the Library District for the purchase of the George L. Campbell Branch Library property. The effective date of the sale is projected to be May 1, 2007. The Library District will lease-back approximately 10,892 square feet of library space within the George L. Campbell Branch Library at a nominal rate of \$1.00 per year and for a term ending June 30, 2011, unless terminated earlier. Modifications to the building, in order to operate the library in a portion of the building which is no longer the Library District's, will cost approximately \$10,000. Approve an increase in revenues in the amount of \$4,000,000 and expenditures in the amount of \$10,000 to the Library District (650) budget, Library District Fund (244). (C6507029100) (ADM2813)

**INCREASE EXPENDITURES FOR PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT**

Motion was made by Director Stapley, seconded by Director Kunasek, and unanimously carried (4-0-1) to approve a budget increase in revenues and expenditures in the amount of \$570,000 for FY 2006-07 Library District (650), Library District Fund (244) to purchase furniture, fixtures and equipment for the Perry Branch Library in Gilbert. The intergovernmental agreement with the Town of Gilbert (C6506002200) to run the Perry Branch Library, then called Gilbert Branch #2, was approved August 10, 2005. The Town of Gilbert is reimbursing 100% of the costs. (C6507030800) (ADM2800-003)

**MEETING ADJOURNED**

There being no further business to come before the Board, the meeting was adjourned.

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Fulton Brock, Chairman of the Board

ATTEST:

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Fran McCarroll, Clerk of the Board